

# Writing Task 2 Templates

5 Proven Essay Structures for Band 7+

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## How to Use These Templates

These are NOT memorised essays. They are STRUCTURES. Fill them with your own ideas and examples. Examiners detect memorised answers and will penalise you.

Each template shows: the paragraph structure, what each paragraph must contain, linking words, and a model opening for that essay type.

## Template 1: Opinion Essay (Agree/Disagree)

Question type: 'To what extent do you agree or disagree?'

### Introduction (2-3 sentences)

1. Paraphrase the question
2. State your clear position (agree/disagree/partially agree)

Example: 'It is often argued that [topic]. I firmly believe that [your position], and this essay will explain why.'

### Body Paragraph 1: Main Reason (5-6 sentences)

1. Topic sentence stating your first reason
2. Explain WHY this reason supports your position
3. Give a specific example
4. Explain the consequence/result

Links: Firstly, This is because, For instance, As a result

### Body Paragraph 2: Second Reason (5-6 sentences)

1. Topic sentence with second reason
2. Explanation
3. Example (different from BP1)
4. Link back to your position

Links: Furthermore, In addition, A clear example of this is

### Conclusion (2-3 sentences)

1. Restate your position (different words)
2. Summarise your main reasons

Example: 'In conclusion, I strongly believe that [position] because [reason 1] and [reason 2].'

## Template 2: Discussion Essay (Discuss Both Views)

Question type: 'Discuss both views and give your own opinion.'

### Introduction

1. Introduce the debate
2. Mention both sides exist
3. State which side YOU support

Example: 'While some people believe [View A], others argue [View B]. I personally agree with the latter view.'

### Body 1: View You Disagree With

1. Present the opposing view fairly
2. Explain why some people hold it
3. Give their strongest argument

Links: On the one hand, Proponents of this view argue

### Body 2: View You Agree With

1. Present your preferred view
2. Give 2 strong reasons with examples
3. Show why this outweighs the other view

Links: On the other hand, I believe this view is more convincing because

### Conclusion

1. Acknowledge both views briefly
2. Restate your preference and why

## Template 3: Problem-Solution Essay

*Question type: 'What are the problems? What solutions can you suggest?'*

### **Introduction**

1. Paraphrase the issue
2. State that problems exist and solutions are available

### **Body 1: Problems (2-3 problems)**

1. State problem 1 + explain + example
2. State problem 2 + explain + consequence

Links: One significant issue is, Another concern is, This leads to

### **Body 2: Solutions (matching each problem)**

1. Solution for problem 1 + how it works
2. Solution for problem 2 + expected result

Links: To address this, One effective measure would be, This could be achieved by

### **Conclusion**

1. Restate the severity briefly
2. Summarise the solutions
3. End with a forward-looking statement

## Template 4: Advantages-Disadvantages Essay

Question type: 'What are the advantages and disadvantages?'

### Introduction

1. Introduce the topic
2. State there are both benefits and drawbacks
3. If asked for opinion, give it here

### Body 1: Advantages (2 advantages)

1. Main advantage + explanation + example
2. Second advantage + explanation

Links: The primary benefit is, Moreover, This means that

### Body 2: Disadvantages (2 disadvantages)

1. Main disadvantage + explanation + example
2. Second disadvantage + consequence

Links: However, On the downside, A further drawback is

### Conclusion

1. Weigh up: do advantages outweigh disadvantages or vice versa?
2. Give your final position

## Template 5: Two-Part Question Essay

*Question type: 'Why is this happening? Is this a positive or negative development?'*

### **Introduction**

1. Paraphrase the topic
2. Preview your answer to BOTH questions

### **Body 1: Answer Question 1**

1. Give 2-3 reasons/causes with examples
2. Each reason gets its own explanation

Links: The main reason for this is, Another contributing factor is

### **Body 2: Answer Question 2**

1. State your evaluation clearly
2. Support with reasons and examples

Links: I believe this is largely [positive/negative] because, The evidence suggests

### **Conclusion**

1. Briefly summarise both answers
2. End with a clear, definitive statement

## Golden Rules for Band 7 Writing

1. ALWAYS address ALL parts of the question. Missing one part caps you at Band 5 for Task Achievement.
2. Your position must be CLEAR throughout. Don't sit on the fence unless the question asks you to discuss both views.
3. Each body paragraph = ONE main idea, fully developed. Not 3 half-developed ideas.
4. Use examples. 'For example' or 'For instance' followed by a specific case makes your argument concrete.
5. Conclude by restating, not repeating. Use different words to express the same position.